



AUDIT MANAGER – FULL-TIME JOB POSTING

Summary

The Manager is the liaison between the shareholder, the client, and the professional staff. Managers are responsible for managing multiple audit projects and client engagements simultaneously, and scheduling, staffing and coordinating engagement workflow. Managers develop relationships with clients/business owners. SDK CPAs is an EEO/AA employer

Responsibilities

Lead team members on general audit processes
Perform some billing responsibilities with shareholder approval before finalizing.
Act as a liaison between shareholders, clients and professional staff to ensure client's needs/expectations are met.
Assist with new hire orientation, recruitment and performance reviews
Assist in preparing proposals and attending proposal presentation to potential clients.
Complete Assignment Performance Reviews for Staff/Seniors.
Attend and participate in the bi-annual department performance discussions.
Attend weekly department scheduling meeting and offer recommendations on how to best use capacity.
Lead meetings with client or board to present financial statements, required communications and/or management letters, and post audit
Conduct research and provide thorough conclusions and supporting documentation.

Education/Experience Required

Five to 7 years public accounting experience, with at least 1 year serving at the manager level
Experience billing
Five to ten years of public accounting experience.
Bachelor's degree in Accounting.
CPA required
Strong GAAP and audit standards knowledge
Demonstrates understanding basic principles of strategic planning.
Demonstrates knowledge of global and strategic business issues affecting the firm and the profession.
Knowledge of CCH Axxess, GFR Caseware preferred

Benefits

Competitive Compensation and Benefits package
"dress for your day" dress code
Ideal location near North Loop.
On-site restaurant and Penny's Coffee Shop.
Internal Training
Social activities and lunches with SDKers
Free membership to onsite fitness center
Close to all the downtown sports facilities
Close to a variety of theaters including the Guthrie

Working Conditions

Work may be required in excess of 55 hours per week, to achieve client deadlines. Client work requires travel to client sites, both locally and in the five-state area (approximately 10%). For local travel, access to a personal vehicle, Uber, or public transportation will be required.

Professional

Stay current with Continuing Professional Education requirements.

To Apply

Send a cover letter and resume to HR Manager Tiffany Hand, thand@sdkcpa.com